



School of Education

Today is Friday, August 10, 2018

Date to Remember -- Two important items for Friday, August 24

- 1. Summer grades are due Friday, August 24 at 10 am
- 2. Also on Friday, August 24 for All SOE, Continuing Ed and Head Start employees, we will be having our opening year meeting at 2:30 4:00 meeting in Collier-Scripps Room 301, followed by a reception in the Promenade or the Atrium in case of rain. Please plan to attend.

Undergraduate Move-In Day - Volunteers requested

Dear Drake Colleagues,

I hope you are doing well and enjoying summer. In two and a half weeks a new class of Drake First Year Students will be arriving on campus! We will soon be greeting them curbside and directing them how to check into the residence halls and where to take their personal belongings.

The Office of Residence Life staff members are often busy inside the buildings on move-in day, checking in the students and answering questions, and are unable to assist with the directing of traffic and move in crew helpers curbside. This is where we are requesting some assistance.

The Office of Residence Life is seeking Drake faculty and staff members who would like to welcome students to Drake on move-in day and are interested in volunteering (and have the approval of your supervisor to do so) for one or more of the following shifts.

Volunteers would report to the Carpenter Front desk to receive instruction and the necessary information to properly direct the students arriving for move in. It is our goal to have the drivers stay with the vehicle curbside, while the student goes into the residence hall to check in and get their room key. Meanwhile, the Move-In Crew members will unload and take the student's property directly to the student's room. Once the vehicle is unloaded, the driver can be directed to park in the nearest Drake parking lot before going in to help their student get settled, allowing for another family to pull up curbside. Ideally, it takes 5-10 minutes to unload the vehicles.

Feel free to forward this invitation to any Drake Faculty or Staff member whom you feel would be willing and able to volunteer.

We have had a number of Drake Upper-Class Students volunteer to be move-in crew members and assist the arriving new students on move-in day. We are hoping to garner enough faculty & staff volunteers to fill the following curbside check-in shifts (if you can only do a partial shift that is fine too, just let me know):

Date: Wednesday, August 22nd.

Times: 7:30 am-noon; 11:30 am - 1:30 pm; or 1-4:30 pm Locations: Stalnaker, Crawford, Carpenter, and Herriot Halls

It would be wonderful if volunteers would consider wearing Drake apparel and their professional name badge. This helps students and families to recognize who you are and what departments are there supporting them on move-in day.

If you are interested in volunteering please email <u>Lorissa.lieurance@drake.edu</u> and cc <u>Randy.McMullin@drake.edu</u>. This wonderful welcome for our First Year Students and Families would not be possible without YOU!

Thank you for your time and consideration of this request! Please forward to any other faculty or staff that you feel would be interested in volunteering.

Sincerely,

Lorissa Lieurance, Assistant Dean of Students & Director of Residence Life



West Des Moines Library Friends Foundation

Dr. Sally Beisser and Dr. Kevin Lam are members of the West Des Moines Library Friends Foundation. Their WDM Library Friends mission is to "provide support and serve as advocates for the WDM Library in its efforts to encourage people of all ages to develop and sustain a lifelong appreciation for self-directed learning through reading, listening, and providing access to informational, educational, and recreational resources and programs." Dr. Beisser, who is is her 4thyear of service, is pictured in the front row (second from the right). Dr. Lam, who is in his first year of service, is in the second row (on the right). Terms of service are six years. The Friends Foundation meets monthly, supports various fund-raising events, supports lowa Author presentation, and promotes library literacy in the community.