

AGENDA FOR THE DRAKE NEIBORHOOD ASSOCIATION BOARD MEETING
January 14, 1987

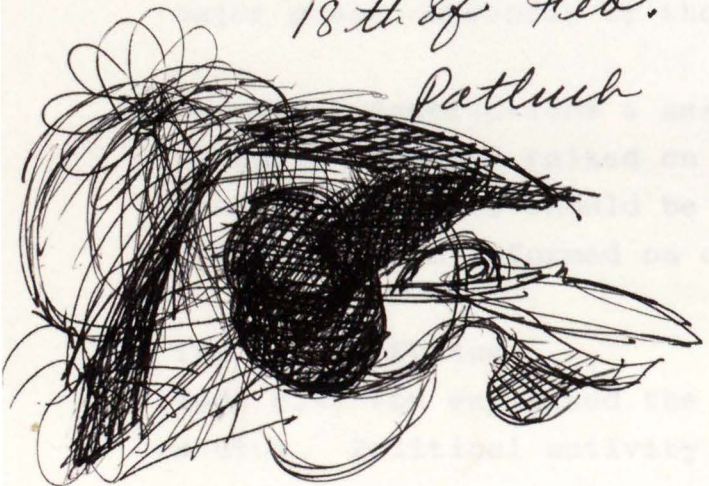
Roll Call	Cindy Snell
Treasurer's Report	Vicky Malin
History of DNA	Peggy Jester
Committee descriptions & assignments	Virginia Peterson
Tax Exempt status	Todd Elverson
<i>Non Profit Corp under 504A, not tax exempt</i>	
Budget Requests	Vicky Malin
Historic District Report	John Neubauer
Calendar Items	
Insert to DNA newsletter	NHS
<i>Copy to Nat. Hist. Danielson</i>	
Housing Committee	Roger Munns
Old Business	<i>Martin King to University?</i>
New Business	
Adjourn (9:00 PM)	

MEMORANDUM

Board 2 Wed of each month
18th of Feb.

Patluck

- Feb 11
- Feb 18 Orientation
& Comm. 7-8-8-9
- Jan. 27 Greek Orthodox
Church
6:30-7:30



MINUTES OF THE DRAKE NEIGHBORHOOD ASSOCIATION
JANUARY 14, 1987

The regular meeting of the Drake Neighborhood Association board of directors was call to order at the Drake/Des Moines Development Office. The following board members were present: Gladys Burkhead, Mary Brubaker, Ron Carr, Harriett Danielson, Todd Elverson, Bill Greaves, Connie Hagermann, Peggy Jester, Vicky Malin, John Neubauer, Dick Peebler, Cindy Snell, and Faye Vilimek. Board members not present included: Leo Green and Melanie Lewis.

Treasurer's Report

The end of the year (December 1986) report was given. Reporting income of \$688.24 and total expenses of \$361.25. Total cash December 31, 1986: 7,231.48. (complete report is attached to the minutes) Peggy Jester motioned the report be accepted, Faye Vilimek seconded the motion; Treasurer's report accepted.

History of DNA

Peggy Jester gave a report on the Neighborhood history including initial committees and first projects started by the association. After the history she briefly discribed each of the committees and major goals currently of the organization.

Committee descriptions & assignments

Virginia Peterson talked on the importance of good committees. Each board member should be active on at least one committee and keep the board informed on committee progress.

Tax Exempt Stutus

Todd Elverson explained the needed procedure to insure tax exempt stutus. Political activity is okay for support of legislation but not candidates support or contributions. John Neubauer will be our registered agent.

Budget Requests

Bill Greaves moved to deferr the budget request approval process until next meeting. Motion to deferr was approved.

Historic District Application

John Neubauer announced a budget request will be presented on the next board meeting. The historic district application was started many years ago with the Cottage Grove Book on the history of homes in the area. The State Historic Commission came back and said Drake University needed to cooperate and be included in the area. In 1984, the University and DNA began to work together with the creation of the blue book study and Ken Austin organizing the Revitalization Committee. Later, Barb Beving Long was asked to work on the project (half to paid for by DNA and half paid by Drake University). Phase I costed \$400 with phase II costing \$600 (DNA's share in the cost). Now we are going to phase III. (**board members or any member can look at copies of these reports submitted both Phase I and Phase II work**)

Insert to the DNA newsletter

John White would like to insert a grant application insert in the DNA newsletter. Motion approved. John will be at the next meeting to talk more about the grant programs.

Newsletter

Harriett Danielson will type the newsletter, please submit all information to her ready to print in the letter!

New business

Vicky Malin announced the Historic Committee was awarded \$1,000 from The Old House Journal!!!!!! The committee has decided to use the money in fixing up brick sidewalks. Board approved use of the money.

The meeting was adjourned.

Respectfully submitted Cindy Snell

COMMITTEES OF THE DRAKE NEIGHBORHOOD ASSOCIATION - JANUARY, 1987

- Beautification - The focus of this group is on planting and maintaining of trees, flowers, lawns etc. Projects have included the trees planted on Kingman Blvd., daffodil garden at Witmer Park, flower beds at Drake University and Drake Park. In progress is the Greenspace south of University on Twenty-seventh Street.
- Communication - Persons on this committee type and mail the monthly Newsletter. Other members telephone to remind people in the association to come the potlucks, socials, etc. Board members also receive a reminder call prior to each month's meeting.
- Historic - The history of the Drake Neighborhood is important not only to residents of the area, but also to the city of Des Moines and to Drake University. This committee helped collect information for the book, "From Keokuk On -- a History of the Cottage Grove Area". The annual Christmas tour of homes is another noteworthy accomplishment of this committee. To date Gladys Burkhead has maintained a scrapbook of the Drake Neighborhood Association as it has evolved into a real force in the community. As the application for historic designation culminates, the need for this group to become involved could take a variety of avenues.
- Housing - This committee was formed last year and picked Twenty-seventh street as a model project. First came a meeting with residents on the street, followed by a spring clean up. A house was chosen for the association's help with fix-up and painting. Inspection reports were followed on rental properties, and three landlords cooperated by painting properties. Drake University took down two properties and worked with the association in our creating a Greenspace where the houses once stood. The group plans to work on Twenty-sixth Street in 1987 and also on the problems of abandoned houses.
- Membership - The work of the membership committee over the past two years has instituted a membership year (September through August), re-structured the fee schedule, printed a DNA brochure which was distributed door to door in the area, printed and published a membership directory, and maintains a member interest file.* Plans for next year include publishing a new brochure, updating the current directory and putting together a membership map which would mark each association member household.

* Names, addresses and other information is stored on computer at Drake University. Drake also provides us mailing labels.

Public/University Relations - The committee is currently working on a slide presentation which we visualize being used by the Association, churches, community groups and realtors as well as Drake University. The purpose is to improve the image of the area and to help publicize the positive aspects of living in the Drake Neighborhood.

Special Events - The committee is visualized as being an umbrella group for the out-of-the ordinary events held by the association such as the Halloween Party, Ice Cream Social, Fallfest, bake sales or whatever kinds of activities the group would like to plan.

Block Organization - Suggestion for adding this committee comes from the officers. Several years ago neighbors got together to organize the Neighborhood Watch groups and to meet each other. This coming year such groups could publicize Neighborhood Housing Services Community Betterment Grants, promote membership, have block parties, etc. It would be one way of creating a small town atmosphere in the middle of a city.

Larry Holmberg	3501 Westown Hwy. 208	221-8242
James Gullendatger	1217 24th St	278-1815
Bill Cappuccin	1185 21st St	294-1488
Donna McDonald	504 3rd St S.E. Atlanta	267-3100
Nicholas Brown	3100 Valdez Dr.	255-9523
Arthur Smith	845 Ex. Dr.	277-6647
Mark Raviland		
Chuck Anderson		
Marilyn Frank		
Lee Meeker		
Lee Heide		
Joe White		

The landlords were asked to attend by NMS for the purpose of attempting to give focus to a program that NMS hopes to see developed where landlords in this area can find ways to work with each other and the homeowners to make our neighborhood better.

The landlords were asked to share their vision what they felt were the major problems or obstacles they saw as standing in the way of neighborhood betterment.

The items mentioned included the following: Crime in the area, student activities of crime, neighborhood wear, poor selection of tenants and landlords.

The group was then given a list of possible responsibilities for solving these problems.

The items mentioned included the following: Rebuilding a new image for the neighborhood, providing services (such as landlords' group), poor presentation of tenants or negligent landlords, junk property repair or demolition. Add more ideas where appropriate.

The group also mentioned several other possible topics that could lead

neighborhood housing services of Des Moines, inc.

1153 - 24th Street • Des Moines, Iowa 50311

515-277-6647

January 29, 1987

LANDLORD MEETING

January 27, 1987 4:30 P.M.

A meeting of some of the Drake Area Landlords was held at the NHS office. Those in attendance were as follows:

Jim Schryver	4313 Mary Lynn Urb.	276-6180
Tom Robinson	D.M. Police Dept.	283-4822
Larry Molenburg	Drake Univ.	271-2196
David Sollenbarger	Ia. Landlord Assn.	274-1628
Bill Cappuccio	1084 24th St.	274-1861
Dennis McDonald	LLd & ILA	270-2796
Richard Raabe	Venture Mgnm.	255-6677
Arthur Smith	555 Aurora Av.	284-0723
Mark Haviland	3501 Westown Pkwy. WDM	224-6262
Chuck Anderson	1217 24th St.	279-5035
Merlin Frank	1155 21st. St.	294-2480
Lee Hecker	504 3rd. ST. S.E. Altoona	967-3100
Leo Hejda	3100 Valdez Dr.	255-9528
Jon White	NHS Ex. Dir.	277-6647

The landlords were asked to attend by NHS for the purpose of attempting to give focus to a program that NHS hopes to see developed where landlords in this area can find ways to work with each other and the homeowners to make our neighborhood better.

The landlords were asked to take turns stating what they felt were the major problems or obstacles they see as standing in the way of neighborhood betterment.

The items mentioned included the following: Crime in the area, students as victims of crime, neighborhood image, poor selection of tenants and transience.

The group was then asked to come up with some possibilities for solutions to these problems.

The items mentioned included the following: Marketing a new image for the neighborhood, screening tenants (Iowa Landlords Ass'n), peer pressure on bad tenants or neglectful landlords, 'junk' property repair or demolition, and more strict code enforcement.

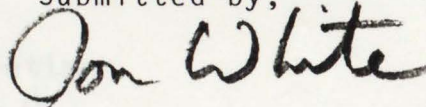
The group also mentioned several other possible topics that could lead

to a positive effort that would help the area. Included were the following: property insurance (too expensive), tenant insurance (a good thing), tax information, guidance on financing for improvement of properties, crime prevention techniques, a directory of landlords to improve communication. Perhaps further organizing of landlords to demonstrate their interest in improving the area by self policing and agreements on rental policy.

The group concluded that there was potential for further useful work and that a small study group should continue to work on the possibilities. Cappuccio, Sollenbarger, Smith, Haviland, and Anderson agreed to volunteer. A meeting of that group will be scheduled for some time in the near future.

With no further business, the meeting adjourned at 6:00 P.M.

Submitted by,



Jon A. White
Executive Director of
Neighborhood Housing Services of
Des Moines, Inc.

MINUTES OF THE DRAKE NEIGHBORHOOD ASSOCIATION
BOARD MEETING
February 11, 1987

AGENDA FOR DRAKE NEIGHBORHOOD ASSOCIATION MEETING

FEBRUARY 11, 1987

Roll call & approval of 1/14/87 minutes Cindy Snell

Treasurer's report Vicky Malin

Historic District Application
(Phase III funding) John Neubauer

Tax Exempt Status Todd Elverson

Program for the 2/18 meeting Peggy Jester

Budget Approval/Requests Vicky Malin

Old Business

New Business

Adjourn (9:00 PM)

MINUTES OF THE DRAKE NEIGHBORHOOD ASSOCIATION
BOARD MEETING
February 11, 1987

The regular meeting of the Drake Neighborhood Association board of directors was called to order at the Drake/Des Moines Development Office. The following board members were present: Gladys Burkhead, Ron Carr, Harriett Danielson, Todd Elverson, Bill Greaves, Peggy Jester, Vicky Malin, Dick Peebler, Cindy Snell, and Faye Vilimek. Board members not present included: Mary Brubaker, Leo Green, Connie Hagermann, Melanie Lewis, and John Neubauer.

Secretary's Report

The minutes of the January 14, 1987 meeting were approved without formal reading.

Treasurer's Report

The January 1987 report was presented and approved. Total income of \$1,015.00 and expenditures of 111.69 (total report attached to minutes).

Historic District Application funding

Bill Greaves presented a letter to the board written to John Neubauer from Curt Paddock. The letter contains detailed information about the progress of the historic district application. Peggy Jester moved that this discussion should take place in the Historic Committee and not at a board meeting, motion carried. The Historic Committee and each board members will be given a copy of the letter. The Historic Committee will then present a recommendation to the board.

Housing Committee-abandoned houses

Roger Munns presented a proposal to curb the problem of abandon housing in the Drake Neighborgood. Munns believes we must target one group of houses and work from that point. First action will be writing a letter to ask the question what is planned for the abandoned house then following up with mediation and finally (as a last option) taking the property owner to court.

MINUTE MEETING OF THE BOARD, COMMITTEE CHAIRMAN AND MEMBERS OF THE
NEIGHBORHOOD HOUSING ASSOCIATION

Program for the 2/18 meeting

Peggy Jester reported that the goal setting session is set for the 18th at First Christian Church on the second floor. We are expecting 40 to 50 people and encourage your neighbors to attend.

Budget Approval/Requests

Vicky Malin presented the budget requests from committees. The budget requests can be found on the included chart. Dick Peebler made a motion to accept the requests and Faye Vilimek seconded the motion. Passed.

Calendar Events

Feburary 18th Planning Session

Feburary 25th Potluck at Crestwood Baptist Church

6:30 eat

7:30 program on the local option tax

8:30 Adjourn

(*nursery will be available and parents are expected to contribute to the babysitter fund)

Neighborhood Housing Grants

Lisa Sweeney, an intern in the Neighborhood Housing office, informed the board of the grants available. Three or more families work together on a project with applications due on March 15th. The guideline packet is available at the office. More than one group from the neighborhood can receive money.

Adjournment

JOINT MEETING OF THE BOARD, COMMITTEE CHAIRMEN AND MEMBERS OF THE
DRAKE NEIGHBORHOOD ASSOCIATION

FEBRUARY 18, 1987

A special meeting of the DNA Board and Committee Chairs was called to order by the president, Bill Greaves, at 7:15 p.m. at the First Christian Church. Peggy Jester then introduced Pat Schneider, Assistant Sales Manager Northwestern Bell and Board Training Leader, who led us in a goal search.

At the request of the facilitator, Pat Schneider, the Board and Committee Chairs presented 18 goals as follows:

1. Reach more neighbors.
2. Promote the business area.
3. More diverse membership.
4. Neighborhood gathering place.
5. Promote a youth program.
6. Make Area a respectable place to live.
7. Promote Unity.
8. Improve Housing.
9. Restore the Area.
10. More creative restoration.
11. Stewardship with other neighborhoods.
12. DNA become model neighborhood.
13. Improve appearance.
14. Renovate lots of houses for new families.
15. Have City spend more time and money on street improvements.
16. Have a true neighborhood atmosphere.
17. Take advantage of available grants.
18. Area Tours.

The facilitator led us through a discussion of the above, pointing out that basically our goal was to promote and improve the neighborhood. She then in detail pointed out what to do to accomplish our goal by getting property owners involved by taking on a project as a group; motivating the group; pick out the major uglies; find out who is doing something now; and then re-inforcing what has been done .

In closing the discussion, the facilitator stressed that one of our priorities should be to increase membership in the Association, as there are approximately 4700 households in the neighborhood and only around 200 members.

After a short recess, the meeting reconvened and Committee reports were given as follows:

Beautification - Project-Concentrate on Green Space. Also an exchange of plants. On April 18 Drake will have "Plant the Bulbs Day". Reported by Diane Munns.

Communication - Committee needs an editor for the Monthly Newsletter. Reported by Helen Goodner.

Historic - Bricks, bricks and bricks for fixing up brick sidewalks. A number of possible sources have been contacted relative to bricks; the committee will make sure that property owners know about the brick walks; Ken Tharp, a property owner on 26th Street is interested in helping; and Sheffield Brick will assist with technical advice. The Committee also plans a Tour or Tours during the year. Reported by Vicky Malin.

Membership - Ideas-1. New brochure that would have survey questions on it. 2. Membership brochure be mailed in newsletter to be mailed to Officials in the Area. 3. Membership door sticker to identify members. 4. Coffees in homes where Slide Show could be shown.

Special Events - Planning another Halloween Party. Reported by Diane Munns.

Public Relations - Slide Show being finished. Copy is going to be put on a cassette by KCCI. Meredith Corp. also assisting. First showing to be to a PEO Chapter on February 27. Will be shown at MARCH DNA Potluck. Reported by Peggy Jester.

Housing - Top Project "Declaration of Neighborhood Being Off-Limits To Abandoned Houses"! Have targeted 5 of the worst and others in attempting to get rid of this blight! Reported by Roger Munns.

Grants - Lisa Sweeney, representing Neighborhood Housing Service gave details relative to the grants for funding neighborhood projects--\$800 each project for 3 member groups. Applications will have to be in by March 15. Matching funds can be labor or other contributions. Two of the group of three must live in the service area.

BUSINESS:

Motion made, seconded and passed that a flowering tree be purchased by the DNS to be planted in memory of Andrea Snell, daughter of Mark & Cindy Snell. A sum of \$50.00 was suggested. Marty Schmidt volunteered to make the selection and purchase.

The meeting was adjourned on call of the president.

Respectfully submitted Harriet Danielson

AGENDA FOR THE DRAKE NEIGHBORHOOD ASSOCIATION

MARCH 11, 1987

Roll call and approval of minutes	Cindy Snell
Treasurer's report	Vicky Malin
Historic District Application	
Knapp Projects in the Drake Neighborhood	
Scrub I	Cindy Snell
Committee Reports	
Old Business	
New Business	
Adjourn (9:00 PM)	

Handwritten notes:

Membership Goals

Scrub I

Membership Goals

25.00

2.50

3.50

7.00

Scrub I

Membership in 1987

April 18th Drake planting 9:00 AM

AGENDA FOR THE DRAKE NEIGHBORHOOD ASSOCIATION

MARCH 11, 1987

Roll call and approval of minutes Cindy Snell

Treasurer's report Vicky Malin

Historic District Application

1 Knapp Projects in the Drake Neighborhood

Scrub I *244th wk of May - Saturday* Cindy Snell

Committee Reports *list of people to take around brochures*

Old Business *Hausting*

New Business *Membership Drive*

> Connie by Sat *> Grant for trees* 35-00

Adjourn (9:00 PM) *Nursery at cost.* 3.50

Grant owner 10% 3.50

7.00

1. Projects

partnerships - tax exempt,

final project:

Restaurant Corporation

Fog City diner - San Francisco concept approved

* design for Scrub I

Goal: Membership in 1987

April 18th Drake planting 9:00 A.M.

MINUTES OF THE DRAKE NEIGHBORHOOD ASSOCIATION
BOARD MEETING
March 11, 1987

The regular meeting of the Drake Neighborhood Association board of directors was called to order at the Drake/Des Moines Development office. The following board members were present: Gladys Burkhead, Bill Greaves, Peggy Jester, Vicky Malin, Dick Peebler, Cindy Snell, Faye Vilimek, and Virginia Peterson. Board members not present included: Mary Brubaker, Ron Carr, Harriett Danielsen, Todd Elverson, Leo Green, Connie Hagerman, and John Neubauer.

Secretary's Report

The minutes of the February 11, 1987 meeting were approved without formal reading.

Treasurer's Report

The February 1987 report was present. Total income of 58.44 and total expenditures of 213.03 (total report attached to the minutes). Peggy Jester moved to approve the report, Faye Vilimek seconded. Report Approved.

Drake Neighborhood Projects

Jerry Nugent, Bill Ludwig and Bob Savage reported on progress of projects in the Drake Area including:

- 1) Drake Court Apartments- 30% occupied
- 2) University Square - 40-50 units. 50% occupied
- 3) Drake Law Center - completion August 1
- 4) University Inn - ready for business

The "Drake Diner Restaurant" is being planned for next to the University Inn. The plans include a restaurant with 130 capacity and terrace bar area. The restaurant will offer a good climate for students as well as families and business persons. After hearing about the ideas and viewing the drawings, Peggy Jester moved that the Drake Neighborhood Association support adding the restaurant into the PUD area. Cindy Snell Seconded the motion. Motion passed.

Historical District Application

The Historic Committee recommended the following to the board: that \$1,000 be allocated by shifting the Blount Foundation Donation from Elmwood Feasibility Study to the Historic District Research Project. However, there is a note to the effect that all owners of the prospective properties listed will have to be notified of their being proposed for this designation and a signed release secured from them. B.B. Long does not include that. We do not feel we'll have time to do do that as a committee either.

page 2

Peggy Jester asked the question, who will pay for the additional needed in the historical district project? Dick Peebler noted that a grant from the state is being applied for by Drake University to be used for the project. Peggy Jester brought up the idea to set up a local or city historical district concept and this may benefit us in the same way without costing as much to the neighborhood and university.

Peggy Jester moved we accept the recommendation of the Historic Committee and Dick Peebler seconded it. Motion Passed.

Scrub I Project

Cindy Snell moved that the Drake Neighborhood Association participate in the Scrub I city cleaning project. Gladys Burkhead seconded the motion. Motion Passed. When more specific information is available it will be presented to the board and the general membership at a potluck.

Housing Committee

Mr. Hiskey called Bill Greaves to inform him that he is working with Ric Jorgenson on the abandoned house problem. And he sold the three houses in question and then were given back to him.

The housing committee is in the process of surveying the entire area for abandoned homes and areas of need.

New business

Peggy Jester is currently looking into the activity of 3510 Cottage Grove.

The Membership Drive will be under way this spring. With 1600 families in the area we should have many more members.

Gladys reported the flowers are up and the committee is busy placing signs and distributing fliers to discourage people from picking the flowers.

April 18th Drake will be planting the green spaces around campass, the neighborhood is invited to help and will receive a free dinner (Dick Peebler reported this).

Meeting Adjourned

AGENDA FOR THE DRAKE NEIGHBORHOOD ASSOCIATION

Board Meeting
April 8 at DDMDC Office
2417 University
7:00 p.m.

Roll call and approval of minutes Cindy Snell

Treasurer's report Vicky Malin

Approval of two new board members;
replacements for Melanie Lewis, Leo Green
as stated in bylaws *Marty Schmitt Diane Yanny* Peg Jester

Historic District Application
Discussion of final phase, Drake's intent,
Possible reconsideration of DNA financial
commitment Vickie Malin

Committee Reports and Announcements

Membership Virginia Peterson
Plans for reaching goal of increasing members

Housing Cindy Snell
Plans for Scrub I

Beautification Gladys Burkhead
Wittmer Park gathering

Special Showing: DNA Slide Show presentation

Adjournment 9:00 p.m.

For Additions to Agenda, call Peggy Jester, 274-1011

Todd needs) for tax exempt status Form 857 [tax forms? # 990?]
 Article of Incorporation - fiscal year, calendar year?
 Employee - Fedtax ID. #)
 By-laws
 Financial Statements - 1983-86 end of year statements Balance + income ~~run-down~~

AGENDA FOR THE DRAKE NEIGHBORHOOD ASSOCIATION
 Board Meeting
 April 8 at DDMD Office
 2417 University
 7:00 p.m.

Roll call and approval of minutes Cindy Snell

Treasurer's report 400.00 to Drake H.O. Vicky Malin

Approval of two new board members;
 replacements for Melanie Lewis, Leo Green
 as stated in bylaws *Deane Yarnney* Peg Jester
Marty Schmidt

Historic District Application
 Discussion of final phase, Drake's intent,
 Possible reconsideration of DNA financial
 commitment *Blank = May 1st will know* Vickie Malin
cust Potbock

Committee Reports and Announcements

Membership Virginia Peterson
 Plans for reaching goal of increasing members

Housing Cindy Snell
 Plans for Scrub I

Beautification Gladys Burkhead
 Wittmer Park gathering *April 18*
Greenspace plant

Historia - Birch Report *May 2nd. Help!* *April 20 meet*
 Special Showing: DNA Slide Show presentation *Mon*
Mon

April 27 first Christian *Pattuel Hem*
 Adjournment 9:00 p.m. *film*

Neighborhood Watch P.Z.
 Newsletter

For Additions to Agenda, call Peggy Jester, 274-1011

April 24
 Darriet can't do Newsletter in May

*May agenda
 speech
 application*

Minutes of the Drake Neighborhood Association

April 8, 1987

Board Meeting

The regular meeting of the Drake Neighborhood Association board of directors was called to order at the Drake/Des Moines Development office. The following members were present: Gladys Burkhead, Mary Brubaker, Ron Carr, Todd Elverson, Connie Hagermann, Peggy Jester, Vicky Malin, Dick Peebler, Cindy Snell, Faye Vilimek, Virginia Peterson, and Marty Schmidtt. Board members not present included: Harriett Danielson, Bill Greaves, Leo Green, Melanie Lewis, and John Neubauer.

Secretary's Report

The minutes of the March 11, 1987 meeting were approved without formal reading.

Treasurer's Report

The March 1987 report was presented and approved (complete report follows the minutes).

New Board Members

Cindy Snell reported that Marty Schmidtt and Diane Yanney had been contacted to fill the two board vacancies of Melanie Lewis and Leo Green who are retiring from the board. Todd Elverson moved we accept the report and appoint the two to the board. Gladys Burkhead seconded the motion. Passed.

Historical District Application

A 3500 dollar state grant has been applied for by Drake University for the completion of the Historical District Application. The outcome of this application will be known on May first. Drake University and the Drake Neighborhood Board may want to reconsider this project if the funding is not secured by the grant. Some benefits of the Historical Distinction includes: tax and loans for rental property improvement, special grants available, pride in the neighborhood, help in zoning decisions, and a good selling point for the area. It was decided that the committee should look into a Des Moines sponsored Historical District.

Membership

The membership committee is busy designing a new membership brochure. The committee is also planning to coordinate an

AGENDA

MAY 13 BOARD MEETING

orientation for new members three times per year to get new members involved in the happening of the association. Next meeting will be on April 28th for the committee.

SCRUB I

SCRUB I plans are underway. The brochures are almost complete and the kickoff is being planned for the 4th of May at Nolan Plaza downtown. We need all the board members to take information to friends and encourage everyone to participate in cleaning up our area!! Contact Peggy Jester or Cindy Snell to volunteer or if you have questions.

Beautification Committee

The committee has applied for a grant from TVB (Mainstreet Project) and if this is received it will go towards the tree planting project!! The committee is also going to set up a basket for donations at the potlucks to raise money for the purchasing of bulbs. The park was beautiful this spring with all the bulbs and an "Open House" event is being planned for next year to invite the community over to see the beauty in our neighborhood!! Drake University is going to be planting on campus and in the neighborhood on April 18th. Anyone who would like to help is welcome and Drake will be giving a free lunch to all those who help!

Historic Committee

Vicky Malin reported on the progress of the brick sidewalk project. The month of May volunteers are needed each Saturday from 9 to 1 to help lay the bricks. Also volunteers are needed to help with food etc. Any talent you have can be used, so come out and help!! If you take any salvage (bricks etc.) talk to Linda Bender first! Linda is our "official" Drake Neighborhood contact. Let's clear up the problems we've had in the past.

New Business

The potluck will be on April 27th at the first Christian Church, food at 6:30 and meeting at 7:30. The slide show will be shown along with committee reports.

The newsletter deadline is Saturday and will include the following information: potluck, Neighborhood Watch, New Board Members, and the brick project.

Meeting Adjourned

NEXT BOARD MEETING WILL BE AT THE DRAKE/DES MOINES OFFICE ON
MAY 13 AT 7 O'CLOCK! PLEASE CALL PEGGY JESTER OR CINDY SNELL
IF YOU HAVE ANY QUESTIONS OR WILL NOT BE PRESENT!!!

AGENDA
MAY 13 BOARD MEETING
DRAKE NEIGHBORHOOD ASSOCIATION
7:00 p.m. DDMDC Office 2417 University

Roll call, Approval of Minutes Cindy Snell
Treasurer's Report Vicky Malin
May Pot-luck announcement, *call Mayor* Gladys Burkhead *Wed 27 May*
plan for program *heavily* *Baby sitter*
Drake Business area open house, Dick Peebler
DNA involvement
Program, plans for July's Virginia Peterson
ice cream social
Nominating Committee appointments, Peggy Jester
and future DNA goals; Discussion
Hiring a DNA Director; Discussion Peggy Jester

Announcements

Bill News
Carries last mtg

The meeting will be adjourned at (or before) 9:00 p.m.

June - Park - Witmer
24

July 25th

Vickie,

Kirk's Copies - sign up copy of
Historical application - which take over, kept out
Elmwood School - some plans but nothing
of Drake

Saturday @ 28th Billy Clark's east side
Meet at 26th, 9:00 Sat. Spade, trowel,
diffinite

over

Gladys
Green Space, Drake part planting
June - Saturday, garden tours
at her house

Mike Hankel (membership) Brochure
Request for more money

606⁰⁰

305⁰⁰

printing, type setting, mail service
42000 households (45000 pieces)

Minutes of the Drake Neighborhood Association

May 13, 1987

Board Meeting

The regular meeting of the Drake Neighborhood Association board of directors was called to order at the Drake/Des Moines Development office. The following members were present: Gladys Burkhead, Ron Carr, Connie Hagermann, Peggy Jester, Vicky Malin, Dick Peebler, Cindy Snell, Faye Vilimek, Virginia Peterson, and Marty Schmitt. Board members not present included: Mary Brubaker, Harriett Danielson, Todd Elverson, Bill Greaves, Diane Yanney, and John Neubauer.

Secretary's Report

The minutes of the April 8, 1987 meeting were approved without formal reading.

Treasurer's Report

The April 1987 report was presented and approved (complete report follows the minutes).

May Potluck Plans

Gladys Burkhead reported the May potluck will be at the New Life Center on the 27th of May with the meal at 6:30 and the program to start at about 7:15. A special room will be provided for the children. Peggy Jester will contact the mayor or other speaker for the program (suggestions included a program on chimney rebuilding or development in the Drake area). The desert potluck held at election time will be at the Ramsey House. And the June picnic is being planned for Witmer park on June 24th.

Drake Business Area Open House

Dick Peebler reported that the Drake Area business are thinking about having a open house near the end of July. It would take place on a Saturday afternoon. Suggested events included: an Ice Cream Social on the terrace of the bank, tours in open "people movers" around the area, some houses open for tours, garden tours, Drake University should be involved, Bill Knapp should be involved, and the Drake Neighborhood support this event instead of a Fall Fest. Gladys made a motion that we participate in the event and Vicky Malin seconded the motion. Motion passed. Dick Peebler will keep the board posted as more develops with this project.

Nominating Committee

Peggy Jester will be appointing three people to serve on the nominating committee according to the by-laws. The committee will be approved at a board meeting. Any suggestions should be directed to her.

Hiring a DNA Director

Peggy Jester reported on how a Director could help in the work of the Drake Neighborhood Association. Some of the responsibilities of a director could include: answering the phone in the office, work with neighborhood housing loans, working with revitalization projects, helping home owners going through the "red tape" of special grants, and also applying for grants for the association. Gladys Burkhead moved to look into a director for the association to work in the area of revitalization. Connie seconded the motion. Motion passed. Peggy Jester will be obtaining feedback from each board member and committee leaders on the subject and will report back to the board.

Brick Sidewalks

The brick sidewalk project is going very well but more volunteers are always needed. They will take one break on Memorial Day weekend but other than that any Saturday at 9 o'clock they will be working. The work can be seen on 28th and 26th. Come and Help!!!!

Historic Committee

Curt Paddock is leaving Drake and Dick Peebler will be working with the Historic Project according to the University. Details on this change will be finalized at a later time. The Elmwood school issue is still being discussed with no decision at this time. To fix the school into usable office space would be the best option when looking at the historic and community wishes.

Beautification

Gladys reported that water is now hooked up in the green space on 26th. Three crab trees and 275 cannons have been planted in the area. During the month of June Gladys will be opening up her garden for tours 3 o'clock on.

Membership Committee

Mike Hanbeck report that the membership committee is acquiring a list of 4200 to 4500 addresses in the Drake Neighborhood Association area to send out membership brochures. The cost of the project will include \$606.6 for addressing & mailing to each household and \$305 to print all

the brochures. Cindy Snell moved to approve this expenditure and Marty Schmitt seconded the motion. Motion passed.

Misc. Business

This is Connie Hagermann's last meeting with us because she is moving up north. We will really miss her on the board and in our neighborhood!!!! A few of the last SCRUB 1 brochures are being distributed this week be sure to encourage friends and neighbors to participate and clean up the area!! Bill Greaves has accepted a position in Florida, we wish to thank him for being such a good leader to us during this year!! The comment was made that work needs to be done to get the Drake Neighborhood out in the public....we need to be participating in ground breakings and open houses. By participating in these events we can have a positive impact on the development of our neighborhood!

Meeting Adjourned

NEXT BOARD MEETING WILL BE AT THE DRAKE/DES MOINES OFFICE ON MAY 13 AT 7 O'CLOCK! PLEASE CALL PEGGY JESTER OR CINDY SNELL IF YOU HAVE ANY QUESTIONS OR WILL NOT BE PRESENT!!!

Postmaster/Exp Ltr.	25.00
Ann Wright/Mist.	5.00
Linda Souder/Mist.	25.00
City of Des Moines	10.00
Toml. Harry/Treas.	101.00
Trent Mallin	2.00
TOTAL	173.00

Ending Balance (Check book) 22,380.25

Certificates	
1125231 (5/21/87)	2,177.16
1174919 (6/18/87)*	2,212.02
	43,969.43

*\$17,000.00 of this C.D. allocated to Historic Dist. Application

D R A K E N E I G H B O R H O O D A S S O C I A T I O N

A P R I L 1 9 8 7

Beginning Balance (Check book) \$2,874.78

INCOME

Memberships	\$40.00
UPCC-½ phones	54.29
Hist. Book Sales	
Blind Munchies	<u>35.40</u>

TOTAL \$129.69

EXPENDITURES

NHS - Apr. Rent	\$20.00
Kinkos-Apr. Bill	27.82
N.W. Bell	48.44
Hy-Vee-Stamps	44.00
Postmaster/Apr Ltr.	28.88
Ann Wright/Hist.	8.80
Linda Bender/Hist.	39.60
City of DM/Permit	10.00
Toni Hayes/Trees	181.69
Traci Malin	<u>5.00</u>

TOTAL \$414.23

Ending Balance (Check book) \$2,590.24

Certificates

1125231 (5/21/87)	2,179.16
1124919 (6/18/87)*	<u>2,212.62</u>
	\$6,982.02

*\$1,000.00 of this C.D. allocated to Historic Dist. Application