

Drake Neighborhood Association  
minutes 1/20/82

Present: Faye, Gladys, Larry, Tom Jewett, John, Pauline, Bruce Wayne and Paul.

A treasurer's report shows the DNA is solvent. President Neubauer reported that a VISTA volunteer, Kathy Wright, had been hired. The Board ratified the action. Other applicants will be interviewed and hiring must be complete by March.

The board heard a progress report on the Neighborhood Housing Service. In short, the NHS is still in planning phase.

The tree fund has grown to over \$600. The city parks department has approved a trial planting of trees along Kingman Blvd and the board directed the president to ask the city for permission for the DNA to do the planting.

A report from the University Place Commerce Co. shows the group is slowly gaining members and now has collected some \$4,000. Plans are moving along for a facelift for the area. One possibility, the board was told, was to time the "awareness" campaign to coincide with the Drake Relays.



BYLAWS

DRAKE NEIGHBORHOOD ASSOCIATION

Article 1. Name

Section 1. The name of this association is the Drake Neighborhood association.

Article 2. Boundaries

Section 1. The boundaries of the association shall be the McVicar Freeway, 42nd Street, Franklin Avenue and Harding Road.

Article 3. Purposes

Section 1. To gain awareness and instill pride in our neighborhood

Section 2. To make our neighbors feel secure in their persons and belongings.

Section 3. To preserve and beautify our neighborhood.

Section 4. To promote a healthy business climate for area businesses.

Section 5. To encourage a self-help attitude in our neighborhood.

Article 4. Membership

Section 1. Membership in the association is obtained by payment of annual dues, to be established by the board of directors with approval of the general membership.

Section 2. Membership in the association shall generally be open to persons who live within the association's boundaries.

Article 5. Fiscal Year

Section 1. The fiscal year of the association shall be the calendar year.

Article 6. General Membership Meetings

Section 1. The general membership shall meet at least six times each year. Additional meetings are encouraged. Notice of meetings will be at least 10 days.

Section 2. At each meeting, new members shall be welcomed and the president or his designee shall devise methods of encouraging those in attendance to get acquainted.

Section 3. Minutes of all board of director meetings shall be available at all general membership meetings. Copies of the minutes of the latest meetings shall be available for members to keep.



BYLAWS

Article 6. General Membership Meetings, Continued

Section 4. There may be a portion of each general meeting devoted to business. The business meetings shall be conducted by the president or his designee.

Section 5. At each meeting, there shall be time devoted to membership inquiries about the board's activities and to membership suggestions.

Section 6. At each meeting, there shall be devoted a time during which members may request the board to take action. There shall be a report from the president to the membership concerning the board's response at the next general meeting, if possible, or at the next soonest possible date.

Section 7. The general membership shall be consulted on policy issues.

Article 7. General Membership Business Meetings

Section 1. Business at general membership meetings will be informational, with the president underscoring activities of the board of directors and reminding members of upcoming events.

Section 2. For the occasion when formal meetings are needed, the following procedures shall be followed:

- a. The president shall declare that the meeting is a formal meeting.
- b. Roberts Rules of Order, revised, shall prevail.
- c. Decisions taken by the general membership shall be determined by a show of hands.
- d. A majority of those present shall be required for approval.
- e. The president shall have the authority to defer action on any proposal until a date certain. If possible, the deferral shall be no more than 60 days.
- f. The membership may agree, upon the president's suggestion, to defer action until the board has made a recommendation.
- g. The president may establish ground rules for debate on any proposal, including time limits for each side and for the entire debate.
- h. Groundrules shall be established at the time the issue is deferred.



BYLAWS

Article 8. Board of Directors

Section 1. The board of directors shall consist of fifteen persons, including the officers of the association, for a term of one year, elected by the association.

Section 2. The officers of the board of directors and of the association shall be president, vice president, secretary and treasurer for a term of one year elected by the membership.

Section 3. The board of directors shall exercise all powers vested in it by the general membership and shall be responsible for the business of the association.

Section 4. Seven members of the board of directors shall constitute a quorum and an affirmative vote of the majority of all members shall be required for approval of any action.

Section 5. Meetings of the board of directors shall be held at least monthly. Special meetings may be called by the president or by written request of five members of the board. The purpose of the call shall be stated in the notice to members at least ten days in advance.

Section 6. Members of the board of directors are expected to attend meetings. Members missing four consecutive meetings may be replaced on the board, unless the board, by majority vote, permits the member to remain.

Section 7. Members of the board of directors are also expected to attend general membership meetings.

Section 8. In case of emergency or convenience, if the president determines a meeting of the board of directors is not feasible, a proposal may be voted upon by the board of directors by mail or telephone. Affirmative votes of a majority are needed for any action and the secretary shall provide a written record of any action taken.

Section 9. Members of the board shall represent the diverse nature of our neighborhood.

Article 9. Nominating Committee and Elections.

Section 1. The nominating committee shall be composed of three members appointed by the president with approval of the board of directors. The chairman of the committee shall be named by the president.



## BYLAWS

### Article 9. Nominating Committee and Elections. Cont.

Section 2. The nominating committee shall secure consent of its nominees to serve if elected.

Section 3. The chairman of the committee shall present a list of nominees to the board of directors and the general membership during September.

Section 4. Election of officers and board members shall take place during October. The election of board members shall be a formal meeting of the membership and shall be conducted under the same rules that govern decisions on other major topics.

Section 5. Nominations shall be permitted from the floor. The nominee must be present and must state that he is willing to serve if elected.

Section 6. Members of the board shall assume their duties during an annual meeting in January and shall serve until a successor is named.

### Article 10. Duties of Officers.

Section 1. The president shall preside at all meetings of the general membership, or the board and of the executive committee. He shall appoint all committee chairmen or board liaisons to each committee. The president is responsible for oversight of committee work. He shall be an ex officio member without vote on all committees except the nominating committee. He shall present a progress report to the general membership during the annual meeting.

Section 2. The vice president shall perform the duties of the president during the president's absence.

Section 3. The secretary shall keep minutes of the proceedings of the board meetings and the executive committee. The secretary shall keep minutes of the annual meetings, shall be custodian of all records of the association and shall be responsible for making copies of minutes available to the general membership.

Section 4. The treasurer shall oversee and keep an itemized record of all monies received and spent; as funds accumulate, he shall pay all obligations as presented to the board and verified and make a monthly report to the board of directors. The treasurer shall prepare an annual report to be received at the annual meeting.

### Article 11. Standing Committees.

Section 1. The board shall have an executive committee made up of its officers and two at-large members appointed by the president. The executive committee shall handle routine business of the board as directed by the board.

Section. The board shall also have a number of standing committees whose titles and memberships shall be determined by the president with the board's approval.



NOMINATING COMMITTEE REPORT

Pauline Morrison, Chairman  
Bruce Heilman and Gladys Burkhead

DRAKE NEIGHBORHOOD ASSN.  
Board of Directors

President - John Neubauer 1028 25th (279-5350 or 255-9934)

Vice President - Wayne Shoemaker 3423 48th Pl. (276-0010)

Secretary - Diane Munns\* 2924 Rutland (279-7061)

Treasurer - Faye Vilimek 1229 25th (277-4826)

Gladys Burkhead 1107 27th (255-6666)

Larry Cunning 3824 Lanewood Dr. (255-4594)

Preston Daniels\* 1028 25th (279-5350)

Mike Early\* Hawkeye West Bank 2401 University (277-6441)

Faith Ferre'\* First Christian Church 25th & University (255-2181)

Bruce Heilman 1318 39th (255-9049)

Rich Raabe\* 3324 Rutland (279-1215)

Rod Rhoads Johnson's Clothing 2404 University (279-8262)

La Von Quang 1621 23rd (277-7074)

Mary MacKenzie Mary's Hallmark Shop 2402 University (255-7830)

John Wilkeno\* Grace Methodist Church 37th and Cottage Grove (255-2131)

\*Denotes New Board Member



Fall Fest Committee Chair - Collette Barnett 2414 Kingman (255-0924)

Membership Committee Chair - Kathy Mullins 1133 37th (279-0419)

Staff - Cathy Wright 2930 Ridge Road (282-3706)

Historic Committee Co-Chair - Linda Bender Rutland (255-2426)

September 15, 1982

Ratified by General Membership 21 Oct 82.



## STANDING COMMITTEES

## NEIGHBORHOOD ASSOCIATION

### Existing:

- \* HISTORIC - plan and arrange historic tour, promote district, consider other districts.
- \* CRIME PREVENTION - Promoting Crime prevention, assessing area crime, testing volunteer patrol ideas.
- \* COMMUNICATIONS - Calling Committee for potlucks, meetings and member notification
- \* MEMBERSHIP - Maintaining membership records, recruiting new members
- \* BEAUTIFICATION - planning & executing area beautification projects, continuation of tree plantings
- \* NEWSLETTER - publishing Neighborhood News monthly / bimonthly
- \* HOME IMPROVEMENTS  
\* ~~NEIGHBORHOOD HOUSING SERVICES~~ - implementing NHS, promoting owner-occupied structures, home rehab, weatherization.
- \* FALLFEST - Plan & Execute annual Fallfest

### TAKE:

- 1 NHS Sheets
- 1 Historic Map
- 1 Historic Book
- 1 DNA Ink Sheets
- 1 Plaque
- 1 ICA Books
- 1 Committee Sign-Up
- 1 Easel
- 1 Membership Cards
- 1 Fallfest Brochures

### Potential New:

- \* ARTS & CRAFTS - identify area artists & crafts; develop and promote inventory; cooperative ideas
- \* YOUTH INVOLVEMENT - neighborhood programs for children; teaching projects, i.e. tree & sewer planting



"Neighbor Helping Neighbor"

DRAKE  
NEIGHBORHOOD ASSOCIATION  
Des Moines, Iowa

BOARD OF DIRECTORS' MEETING

7:30 A.M. WEDNESDAY, FEBRUARY 16, 1983 - OLMSTED CENTER  
ROOM TMR 123

AGENDA

- I. Approval of Minutes
- II. Treasurer's Report
- III. Committee Reports
- IV. Old Business
- V. New Business



DRAKE  
NEIGHBORHOOD ASSOCIATION  
Des Moines, Iowa

MINUTES

DRAKE NEIGHBORHOOD ASSOCIATION

JANUARY 26, 1983

Present: John Neubauer, Larry Cunning, Mike Earley, Faye Vilmeck, Mary McKenzie, John Wilken, Gladys Burkhead, Preston Daniels, Faith Fere', Diane Munns, Rich Raabe, and Cathy Wright.

Motion to accept past minutes. Passed

Motion to accept the treasurer's report with the recommendation that the Tree Fund be shown separate from the General Fund, so that we may know how much we have to spend on trees. Passed. Faye will check on the Electronic Fund Debit.

Motion to send a letter to the editor of the Register in regards to tree planting being an activity DNA has helped set precedent for. Passed. The editorial was passed around the table for the board members to sign.

Historic Book has \$843.15 in it's account. Three neighborhood stores, Vilimek's, Boulevard Mart, and Blind Munchies have pledged to sell a total of 200 books. Mike Earley approved a \$3,800, 12-month note at prime rate, and added that the bank will be purchasing some of the books to help with the promotion. Motion to approve the Board's go ahead in publishing the book. Passed.

Suggestions for further promotion of the book include:

1. Form a small committee to touch base with Historic Societies to see if they will take some books (i.e. Iowa Geneology Society).
2. Form a small committee to see if other communities involved with the Iowa Community Betterment Program would be interested in doing similiar publications in their areas.
3. Larry offered to explore the possibilities of purchases by the Drake Alumni.
4. Get the book jackets out early.

Old Business

DNA received \$1000 grant from the state for Judy McClure to package the applications at \$2.00 per form.

Reed Ryerson is being paid 20¢ a picture from the DNA fund, and the state supplied the film.

Fund Exploration Committee

Congress has passed funds to continue the VISTA Program. A new work plan has been drafted, building upon the efforts of last year's work. Cathy Wright will be the continuing VISTA worker. Motion to accept the new work plan. Passed.

Faith Fere' conducted a survey about why people do and do not shop in the Drake area. This list was taken at a Fellowship dinner from people who live between Harding Rd. and 35th, Franklin to the Freeway, who "attend" the First Christian Church. This material was turned over to the Commerce Company. Faith generalized that most people would like to go to a nice lounge that was not student oriented and they would like to see a family restaurant and/or coffee shop come into the area.



DRAKE  
NEIGHBORHOOD ASSOCIATION  
Des Moines, Iowa

Page Two

Safety Awareness Committee

Preston Daniels outlined a three-part plan.

1. The committee is presenting information about the major crimes occurring in the area, to be printed in the Newsletter.
2. Tips on how to prevent crimes from happening to your home, business, and/or person- also via the Newsletter.
3. Print interviews with the neighborhood officers working the DNA area. Preston talked about having an active group of individuals who would go out and deal with individual problems (i.e. The Great Escape), and when the new office is operational perhaps having an information line where people could call in for information, assists on crimes, tips, etc.

Items of Interest

Faye Vilmeck was awarded businesswomen of the year by the Chamber of Commerce.



MINUTES: 2/17/82

Drake Neighborhood Association Board of Directors

All present except Gene Hiskey and Maude White. Minutes approved.

A treasurer's report shows the association has gathered nearly \$700 for a tree planting effort. There is another \$528.18 in uncommitted funds.

President Neubauer reviewed the tree planting plans. The Ilgenfritz Nurseries, Inc., of Monroe, Mich., has offered a bid of \$2.80 each for 150 three-to-four-foot redbuds. Price not established for other tree, the royal empress. The trees will be planted at intervals on the Kingman Blvd. between 25th and 35th streets, with a similar effort planned next year to complete the project through 48th street.

Wayne Shoemaker suggested and it was unanimously agreed that the board should approach each residence on Kingman from 25th through 35th street to make people aware of the project. It would not only yield volunteers to help planting, Mr. Shoemaker said, it would also make residents feel they were a part of the project, thus ensuring the trees would be taken care of. The planting will take place sometime in May.

In other business, several board members volunteered to meet with the Sherman Hills Board of Directors meeting the following Monday.

President Neubauer announced the Neighborhood Housing Service structure is in place, with boundaries being the freeway, 31st Street, Harding and Clark. It is called the Historic Northwest Neighborhood.



DRAKE UNIVERSITY  
Director of the Physical Plant  
Correspondence Instruction

Date 2 March 82

THE ATTACHED PAPERS ARE REFERRED

To John Newbauer

FOR THE PURPOSE INDICATED BY THE CHECK MARK

- Please note and file.
- Please note and return to me or forward to .....
- Please note and see me about this..... A.M..... P.M.
- Please answer, sending me copy of your letter.
- Please prepare reply for my signature.
- Please take charge of this.
- To be signed.
- For your information.
- Your comments, please.
- RUSH—Immediate action desired.
- Make Copies; Qty.....
- New job
- Set up file
- Pay bill
- Address and mail

Remarks: I received this thru an  
anonymous channel. I believe the  
DNAO board should make a state-  
Signed ment of concern to V.P. Don Adams.  
WLL.



Student Publication / Organization Student Body President/Drake Landlord-Tenant Assoc.

Account Number 125-480-664/125-489-664 Account Title Educational Programs

QUANTITY	ITEM AND BRIEF DESCRIPTION/RATIONALE (Group general and miscellaneous items after last individual item)	ESTIMATED COST
	<p><u>Student Body President:</u> This account is used to fund leadership training and for attending one or two conferences during the year. This year, due to careful management, we were able to send the SBP and two student Senators to the ASA national Convention in Washington DC, although the budget for this account was more than halved from the previous year's allocation. I think it is important for student leaders to have the opportunity to meet with those from other universities to "compare notes" and share information. Assuming air fares go up at the same rate, \$600 would be enough to send one student to a national conference next year. This account also is used to cover the costs of a fall and a spring retreat for the Student Senators and the SBP's staff which costs roughly \$250 for use of camping lodge facilities and food. This provides an important opportunity for these people to get better acquainted and to set goals and objectives for student government.</p> <p>DLTA: '80-81 and 1981-82 This account normally is used for security and safety awareness seminars held throughout the year. This year we have foregone these in the expectation of carrying over funds for the Handbook for next year.</p>	<p>This account in former years funded one student employee at 10 to 15 hrs. per week to staff an office for rental clearances &amp; referrals (he/she would also have 1 or more student volunteers.)</p> <p>Obviously the activity is being cut back to zero in favor of other program in-house, not related to Drake neighborhood awareness.</p>



DRAKE  
NEIGHBORHOOD ASSOCIATION  
Des Moines, Iowa

DRAKE NEIGHBORHOOD BOARD MEETING

March 16, 1983

Next Meeting: Wednesday, April 20th in the new office at 1155 24th St.

Present: John Neubauer, Faye Vilimek, Gladys Burkhead, Bruce Heilman, Kerry Graham, Rich Raabe, John Wilken, Mary MacKenzie, Paul Johnson, and Cathy Wright.

Treasurer's report was given. A motion was made to accept the report. The motion was seconded and passed.

Committee Reports

Beautification

Chairperson Kerry Graham announced the tree planting date as May 7th. He presented a letter to the Board (addressed to the people on Kingman) encouraging residents to buy a tree and help it grow over the years. The Drake Alumni Student Association has volunteered to hand deliver these letters. 200 trees are being planted. There is \$269 in the Tree Fund; \$100 from the cans at the Blind Munchies, and another \$100 will be needed to complete the payment. Mary suggested the committee might want to coordinate its efforts with the Kingman Island Garden Project. Gladys moved to accept May 7th as the tree planting date, and moved that the Board accept this committee's report. The motion was seconded by Rich and passed.

Home Improvement

Rich talked about the last committee meeting where NHS person, Jim Felling, came and described the NHS program. The committee decided to do a windshield survey of the houses between 21st and 31st, Freeway to University, and then send a letter to the "houses in need of attention" informing them of NHS services. John cautioned against publicly identifying "bad homes" and mentioned that some of the letters NHS have sent out have offended several residents. The idea of marketing the homes in the area ads in the shopper, newspaper; possibly inviting realtors to a breakfast at the new office to explain the revitalization efforts in the area, was mentioned. Rich said Operation Paintbrush may be open to other neighborhoods besides Model City if not many people sign up for it in the first few weeks of April.

Historic

An amendment to the last minutes was read. "Renaissance" was inaccurately recorded as the name of the celebration they are planning for, and the Arts and Crafts will be all centuries, not just turn-of-the-century. A 3-4 page Historic Committee Minutes report was passed around. Gladys moved to allow the Historic Committee to use DNA name and recognize them as a Drake Neighborhood sponsored event.

New Business

Board policy concerning boundaries of committees. The Board created the committees and is responsible for their actions if they use DNA's name.

Paul suggested the committees be asked to outline their perimeters as they see them and submit to the Board on a periodic basis. Bruce suggested each committee could write a monthly report, which could be mailed with the minutes. John mentioned having a breakfast meeting with all of the committee chairs to describe to them the Board's guidelines.



Phone

DNA and University Place Commerce Company will have a telephone line separate from NHS when the new office opens. Staffing will be done with volunteers. Bruce suggested we might want to play more of a "message-taking" role so as to guard against the giving out of wrong or misleading information. Faye warned against this, also. Bruce suggested the Commerce Co. pay half of the phone fees. Paul moved we authorize Cathy to make the necessary phone arrangements, having both names listed in the phone book and splitting the cost with Commerce Co. Motion seconded and passed.

Safety Awareness

Mary told about the armed robbery next to her house on Kingman. John said he would gather a list of all of the outcall modeling agencies in our area and Mary and Cathy could go to City Legal and find out what the restrictions are on having these "businesses" in a neighborhood.

Cathy read a letter drafted by several blocks north of Forest, between 23-25, concerning helping Hiskey find tenants for his apartments (on those blocks). The letter requested Hiskey inform the block leader when he had a vacancy and give the residents two weeks to find someone. The effort is to encourage better screening of tenants on Hiskey's part and to help the residents move in people they know, people interested in revitalization of the neighborhood and staying around awhile. Board said it was fine to send the letter.

The meeting was adjourned.



DRAKE NEIGHBORHOOD ASSOCIATION  
FINANCIAL REPORT  
APRIL 20, 1982

Minutes  
Drake Neighborhood Association  
March 17, 1982

\$1,225.10

Present; all but White and Hiskey. A treasurer's report showed the association is solvent

In unfinished business, the board resumed consideration of the bylaws. Bylaws chairman Munns and members Neubauer and Morrison answered questions on how the bylaws were prepared and following approval of several relatively minor changes, the bylaws were approved. Munns was directed to re-type them and Shoemaker said Grace Methodist would be willing to make copies.

185.00  
\$1,411.10

Neubauer said the tree planting project is still on schedule and that the trees would be planted in a manner that would not interfere with underground utility lines or above-ground joggers on Kingman Blvd.

The board also heard reports from its new VISTA workers.

U.S. Postal Service	20.00
Copy of Newsletter	48.94
AND VISTA	
U.S. Post Office Newsletter	37.71
VISTA Expense	21.94
Owen Nursery	734.53
Art Store - Historic Manuscript	26.94
Creative Palatka	25.75
Art Store - Historic Manuscript	<u>8.09</u>

356.04

\$1,051.14

Account Balance April 20, 1982

Designated Funds

Trust Fund	\$200.00
Bliss Memorial	<u>413.45</u>

613.45

Operating Balance April 20, 1982

\$ 441.69



DRAKE NEIGHBORHOOD ASSOCIATION  
FINANCIAL REPORT  
APRIL 20, 1982

Balance - February 16, 1982 \$1,226.18

Deposits

March 11	\$45.00	
March 16	10.00	
March 26	50.00	
April 15	<u>80.00</u>	185.00
		<u>\$1,411.18</u>

Checks Issued

Copycat Photocopy	\$ 8.24	
Stationery Store - VISTA Supplies	16.48	
Stationery Store	2.63	
U.S. Postal Service	20.00	
Copycat Photocopy	4.87	
Copycat Photocopy - Newsletter and VISTA	48.84	
U.S. Post Office - Newsletter	37.71	
VISTA Expense	21.94	
Owen Nursery	134.55	
Art Store - Historic Manuscript	26.94	
Creative Printers - Historic Manuscript	25.75	
Art Store - Historic Manuscript	<u>8.09</u>	
		356.04
Account Balance April 20, 1982		<u>\$1,055.14</u>

Designated Funds

Trust Fund	\$200.00	
Bliss Memorial	<u>413.45</u>	
		<u>613.45</u>

Operating Balance April 20, 1982 \$ 441.69



"Neighbor Helping Neighbor"

## DRAKE NEIGHBORHOOD ASSOCIATION

1153 24th Des Moines, Iowa 50311  
274-5579

# Neighborhood News

Published Monthly By  
The Drake Neighborhood Association

April, 1983

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### REFLECTIONS OF SPRING

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Every morning for the past two months I had faithfully inspected my daffodil bed. I had watched one shoot in particular stand proudly since February with its closed bloom poised day after day through snow and chilling rain, waiting for that one touch of warmth and sun to unveil its beauty. Easter passed. Surely now I thought, until the forecast called for more snow. I could wait no longer. With vase and knife in hand, I set out to speed nature on its course. I took the bloom to a friend's house where by morning its time had come. She and her daughter were delighted. But I instead began to reflect on my lack of patience. Nature does not create beauty overnight, nor can we.

I have not been alone in this regard. The gloom and grey of the past month has brought out other's lack of patience and growing self doubts. Are we really making progress in bringing beauty to our neighborhood? "Almost half the Kingman redbuds have been mutilated." Are we really making our neighborhood safer? "Armed robbery and rapes spurted last month." Are we really learning to know and care more for our neighbors? "I called a block meeting and nobody came." And these are just a sample. March was by no means a bonanza. But perspective is sometimes in order.

My father moved onto what would become our family farm in 1931. It was barren and eroded. He planted pastures on hillsides, grew hedgerow fences and renewed crop rotation -- all to replenish the soil. He planted trees, spaded flower beds

Des Moines, Iowa

U.S. Postage  
Paid, Des Moines, Iowa  
Permit # 1821

Des Moines, Iowa 50311



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## REMINDERS

\* SATURDAY MAY 7 is Kingman tree planting day. Come with or without shovels and watering buckets. Bring the children on your block as well. City Forester Ray Bair says children are never to young to learn to plant a tree. For more information call Kerry Graham at 255-1097.

\* TUESDAY, APRIL 26, 6:00 p.m. is the next potluck being held at the Cottage Grove Avenue Presbyterian Church (24th and Cottage Grove). Do your spring cleaning by then and set aside your discards. Bring them to the potluck's White Elephant Sale. Bids will be taken by silent auction with proceeds going to our general fund. Remember, one person's white elephant is another's prize pet.

\* THE ASSOCIATION'S NEW OFFICE is housed within the Neighborhood Housing Services' complex at 1153 24th. There is also a board room that can be reserved for committee meetings and neighborhood business. Contact staff organizer Cathy Wright at 274-5579 to make reservations.

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## HOME IMPROVEMENTS

\*\* For the last three years the Des Moines Housing Council has operated a tool-lending library, stocked with a multitude of tools and equipment useful in any home remodeling/repair project. For a one-time fee of \$2.00, residents of the Woodland-Wilke area have free access to ladders, yard equipment, routers, scaffolding, and other hand and power tools. To see if you are in the Woodland-Wilke area or to get more information, call them at 277-6649 or stop by 1151 24th. This is the first of a series of tips on housing-related resources available in the DNA area brought to you by the Housing Committee. (by Dave Patton)

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## FALLFEST 1983

The Fallfest Committee has begun meeting again. BLOCK IDENTITY will be the theme this year. We will be having a parade, entertainment and exhibits. The committee is hoping that the entire DNA has a chance to participate in the fallfest venture. Now is the time for individual blocks to begin to explore where their talents lie. Maybe a bicycle unit to ride in the parade dressed in a block T-shirt. Clowns are needed to march along side the parade passing out candy kisses, DNA pamphlets, or flyers announcing where the parade is going. Maybe your block could fill this need, or maybe another block could come up with a 10 minute spot rattling the bones while your neighbor plays the harmonica. The volleyball and croquet tournaments still need leadership. Maybe your block would want to be in charge of a tournament. If you have a few people that enjoy crocheting, how about a booth? You could show off your talent while earning money to maybe buy daffodils or a tree or two. Think about it. Isn't there something your block can offer? For details, call the DNA office, 274-5579.

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## MEMBERSHIP

Is your membership up to date? If not, visit the membership table at the upcoming potluck. If you are unsure, we will have our records there for you to check.

ATTENTION: People who can provide transportation to and from potlucks, please contact membership chair, Kathy Mullins, 279-0419.



# DRAKE NEIGHBORHOOD ASSOCIATION

1153 24th Des Moines, Iowa 50311  
274-5579

## Financial Report May 18, 1983

Bank Balance April 22, 1983

\$ 955.02

### Expenditures

Kinko's	\$ 60.77
Kinko's	56.40
Postmaster	49.27
Oct. Chg.	3.04
Tax	.12
	<u>\$ 169.60</u>

### Deposits

Trees	\$ 4.50
Membership	50.00
Membership	42.00
Trees	65.50
Membership	18.00
Trees	<u>87.50</u>
	\$ 267.50

### Additional Deposits

<u>Membership</u>	<u>Trees</u>
\$ 5.00	\$ 61.00
49.35	74.00
13.00	4.50
28.00	27.00
<u>\$ 95.35</u>	<u>69.50</u>
	\$ 236.00

### Additional Expenditures

<u>Membership</u>	<u>Trees</u>
Log Book \$ 3.30	Forrest Keeling
NW Bell 72.34	nursery 155
Linda Bender -	<u>\$ 155.0</u>
Historical Fund 100.00	
<u>\$ 175.66</u>	

Historical Fund - no change

Bal \$ 910.65



Minutes  
Drake Neighborhood Association  
May 19, 1982

Present: Larry, Wayne, Bruce, Tom, John, Paula,  
Gladys, Bonnie and Roger.

On motion by Larry, the board agreed the executive committee should develop criteria for awarding certificates of appreciation to persons who have helped the association.

Preston Daniels, chairman of the Fallfest committee, reported that the committee wants to hold a raffle but cannot do so unless the association receives tax exempt status. Bruce, president of the University Square Commerce Company (a business group that wants to improve commercial opportunities near Drake), said the commerce company would be glad to conduct the raffle and donate all proceeds to the association. The company has filed for tax exempt status. Preston accepted the offer. He also reported that this year's Fallfest, to be held Sept. 18 at Drake Park, will be two or three times larger than last year's event, which drew up to 1,000 people. Publicity will begin soon, he said.

John gave a treasurer's report showing a general fund balance of \$400 and a tree-fund balance of \$265. Of the trees planted last year on Carpenter Square, about 40 needed replacement and Gladys' donation can at the Blind Munchies has raised \$63 for that effort. Another \$28 is needed, John said. On motion by Roger, it was agreed the tree fund would contribute the \$28. Gladys said over 40 persons have made memorial tree donations and the board agreed the treasurer would make a separate accounting of these monies. John reported a city employee mistakenly committed "tree-acide" recently with a big mower. Before he could be stopped, the employee ran over about 20 trees in the Carpenter Square area. The city has agreed to replace the trees.



John announced that Gary, owner of the Munchies, has purchased a 1948 7-ton International flatbed truck for his and the neighborhood's use. The truck carries massive amounts of water and is used to water our trees. Wayne said he discovered that the vehicle had neither windows nor insurance. He said a "special gift" of \$160 has been arranged to pay for windows if Gary would pay for liability insurance. The deal has been sealed. Gladys said the truck was "real cute."

Larry noted that the Intersectional Advanced Planning Agency has set up shop in the old Liddel furniture store on Forest. It is a methadone treatment center. Larry and Bruce said close observation has shown the center is well run. Larry also said there is considerable curb and gutter deterioration in parts of the neighborhood. Repair work is billed to adjoining property owners. Larry said he would talk to the city about it.

Gladys said Drake University should clean up two lots near her house on 27th Street. Larry agreed that it is the university's responsibility but that it's hard enough to just find people to cut the grass. Gladys said it's too bad the university hasn't done anything, especially since Larry is "such a nice guy." "I can't do everything, Gladys," Larry said.

Wayne said political candidate Phil Miller made inappropriate comments and exceeded his time limit in a speech to the previous general membership potluck. He said Miller's primary election opponent Dan Johnston should be invited to make a rebuttal. The board agreed. On Roger's motion, the board also agreed to limit all political talks to three minutes and to require that they be informational and non-partisan.

On Wayne's motion, the board agreed the association would explore the possibility of sponsoring a pilot program of weatherization for low income people.



(DRAFT)

DRAKE NEIGHBORHOOD ASSN.

ROLE DEFINITION--POLICY STATEMENT

In the normal intercourse of city administration with a neighborhood group, such as the Drake Neighborhood Association, Inc., the PRIMARY FUNCTIONAL VALUE OF THE NEIGHBORHOOD GROUP IS --

To act as a recognized planning and action unit in municipal affairs.

It will examine causes and concerns brought to its attention by any of its individual constituents (without regard to sex, creed, or national origin or race), and will take appropriate action consistent with its established organizational goals and policies.

- (1) In general, the DNA board and its corporate arms, committees, employees or representatives will not undertake specific advocacy positions for individuals; but it will support citizens or groups who are victims of neglect, or abuse and/or misapplication of statutes, ordinances, or provisions applicable to neighborhood affairs.
- (2) It will use whatever appropriate methods may best interact with municipal governing bodies. Such examples might be (but are not limited to) --
  - a. Determining for an agency of city government the special facts behind a case or appeal;
  - b. Reporting the broad general citizen insights or concerns operative in the situation;
  - c. Advising agency administrators on the probable impact on the DNA neighborhood specifically, or on the collective welfare of neighborhoods city-wide, of a ruling or administrative action.
- (3) The Drake Neighborhood Association encourages its members and constituents to participate as fully as they are able in the mechanics of municipal government, as interested observers at public meetings, or as commentators in various hearings or public forums, fact-findings, or appeals processes, always in the above cases speaking as individuals unless authorized by the Board of the DNA to fully represent the Drake Neighborhood Association as a whole in the matter at hand.



"Neighbor Helping Neighbor"

## DRAKE NEIGHBORHOOD ASSOCIATION

1153 24th Des Moines, Iowa 50311  
274-5579

WHAT DOES YOUR BLOCK MEAN TO YOU?

WHAT IS IT ABOUT YOUR BLOCK THAT YOU WANT OTHERS TO KNOW?

The Drake Neighborhood Association is asking each block to participate in this year's Fallfest. Fallfest is the Association annual event, and as a way to further build community and a small-town atmosphere in the big city, "BLOCK RENAISSANCE" has been chosen as the theme for this 4<sup>th</sup> year of Fallfest.

BLOCK RENAISSANCE involves an air of vitality and creative growth. How each block chooses to present itself can help us see and appreciate the variety of people, ideas, and cultures that make up the Drake Neighborhood area.

For example, each block for Fallfest can decide name itself and share that identity by making a sign and developing a small fun project. Block Leaders and Greeters can begin holding meetings to field ideas for Fallfest about who or what their block is about and how they want to express themselves.

A few ideas of small fun projects for Fallfest are:

- Can your block cook? How about a pie-eating contest?
- Does your block have gardens? What happened in them or what did you learn this year that you could tell others?
- Are you musical? Theatrical? How about a 10 minute spot during the entertainment?
- You can build a block float for the Parade.
- You can set up a booth of some type.
- You can organize volleyball, darts, horseshoes, frisbee, sack races, . . . .

Whether you live on a block with strong or weak participation, all blocks can come up with a project that involves the entire block or just a few people. Let us know how the office people can help you - call us at the above phone number and tell us your plans. We'll be in touch as more details come into focus. See you. Cathy Wright, VISTA



"Neighbor Helping Neighbor"  
DRAKE NEIGHBORHOOD ASSOCIATION

1153 24th Des Moines, Iowa 50311  
274-5579

DRAKE NEIGHBORHOOD BOARD MEETING

June 15, 1983

7:30 a.m.

Next Meeting: July 20, 1983--7:30 a.m. in the Office Conference Room.

Present: John Neubauer, Colette Barnett, Linda Bender, Gladys Burkhead, Larry Cuning, Mike Earley, Faith Ferre', Kerry Graham, Bruce Heilman, Paul Johnson, Mary MacKenzie, Mack McClure, Diane Munns, Rich Raabe, Wayne Shoemaker, Faye Vilimek, John Wilken, and Cathy Wright.

Financial Report

Tree balance \$218.17

Membership 313.78

The financial report was accepted as submitted.

Newsletter

The Newsletter on "Rapes, Rumors, and Responses" was read. The Board approved the contents and authorized 2,000 copies for door-to-door delivery.

The Membership Policy was reiterated as a policy whereby regular copies of the Drake Neighborhood Newsletter are received in the mail as one benefit of being a member. Non-members are entitled to receive up to two free copies for advertising purposes, and free copies will still be sent to public officials and the news media.

Bruce Heilman suggested that a special Newsletter be developed for the specific purpose of soliciting new membership.

Historic Committee Report

The Historic Fest was very successful. We had a beautiful day, the neighborhood was spotless and people came from near and far. The tour homes were packed all day. Arline Smith kept a guest book which 144 people signed. We estimate about 500 people attended the event.

Of the \$200 advance, \$87.16 was returned. The event was not a fundraiser. However, carnations were donated by Irene's Flowers. Sales of these netted \$20, used to pay our advance. Bamboo stakes were used to point out historic homes. These are for sale at 20¢ each. That money will also be returned to the Board.

Historic Books were sold at Elmwood School. We sold 44 books for a total of \$389.40.

Respectfully submitted,

Linda Bender

Ruth Trumbo

The meeting was adjourned.



DRAKE NEIGHBORHOOD ASSOCIATION  
 FINANCIAL REPORT  
 JUNE 16, 1982

Balance - April 20, 1982 \$1,067.14

Deposits

Bliss Memorial	\$ 80.02	
Ministers Gift	50.00	
Tree Truck Windows	160.00	
General	<u>37.00</u>	
		<u>327.02</u>
		\$1,394.16

Expenditures

Trees	\$392.00	
Historic Presentation	46.51	
Tree Truck Windows	160.00	
VISTA Supplies & Printing	147.41	
Postage	<u>39.50</u>	
		<u>\$ 785.42</u>
Stop Payment - Owen Nursery		\$ 608.74
Account Balance June 15, 1982		<u>134.55</u>
		\$ 743.29

Designated Funds

Trust Fund	\$200.00	
Bliss Memorial	<u>628.02</u>	
	<u>\$828.02</u>	
Trees Purchased	<u>392.00</u>	
		<u>\$ 436.02</u>
Operating Balance June 15, 1982		\$ 307.27



DRAKE BUSINESS DISTRICT FACELIFT MEETING  
June 22, 1982

PRESENT:

John Neubaur	1028 25th Street
H. Ronald Walker, Architect	3706 Ingersoll
Jack Balcom	2413 University Avenue
Gary Fox	Traffic and Transportation
Lee Boisen	Engineering
Bob Knudson	Zoning Enforcement
Laura Whitener	Plan and Zoning
Gary Lozano	Plan and Zoning

1. Trees:
  - placement of trees may not be possible exactly as shown due to underground utilities
  - City accepts trees after 1 year of growing
  - Suggest hard maples, lindens, crab apples, (not red crabs), Kentucky coffee bean, and (with protection on northwest corners) tulip and sweet gum
  - 2 to 3 inch tree size is ideal
  - See City specs for tree grates. 5 foot grate is required although can waive to 4 foot with justification.
2. Canopies:
  - annual areaway permit cost is 50¢ per square foot. Gary Fox will check to see if fee can be waived in support of this type of improvement project
3. Planter Boxes: if an integral part of the facade and not projecting over 12 inches into right-of-way, will not charge permit fee (can be viewed as building encroachment into required yard)
4. Sidewalk: City standards do not allow for brick sidewalks. They need to request variance from City Engineer.
5. Signs: Signs on canopies over right-of-way are considered marquees and are not allowed in C-2 zones.
6. Other: Planters, benches, kiosks in right-of-way
  - suggest meeting with Traffic and Transportation to clear up any concerns regarding required permits and fees.

gl